

OCCUPANT NOTIFICATION

Type of Emergency Method or Device for Notification

Fire:

Earthquake:

Flood:

Storm:

Attack:

Other (specify):

	YES	NO	N/A	Comments
Are there emergency notification devices (alarms, etc.) appropriate for this person?				<hr/>
Does this person know the location of each emergency notification device/system and understand its meaning/function?				<hr/>
Does this person know how to sound the alert for emergencies (manual pull box alarms, public address systems, radio, telephones)?				<hr/>
If telephones are used to report emergencies, are emergency numbers posted near telephones, on employee notice boards, or in other conspicuous locations?				<hr/>
Is there a way for a person with a hearing or speech impairment to report an emergency?				<hr/>
If the communication system also serves as an alarm system, do all emergency messages have priority over all non-emergency messages?				<hr/>
Is there a unique signal (sound, light, header) to indicate an emergency message?				<hr/>

WAY FINDING

	YES	NO	N/A	Comments
Is there a usable way out?				
Where is it? (List all and indicate nearest.)				
Where is the established outside meeting place?				
Is the usable circulation path clearly marked to show the route to leave the building or to relocate to some other space within the building in an emergency?				
If a person exiting a doorway or turning a corner could inadvertently be directed into the path of a moving vehicle, is a safeguarding device with a warning sign in place?				
If the stairs in the circulation path lead anywhere but out of the building, are doors, partitions, or other effective means used to show the correct route out of the building?				
Do doors used to connect any room to a circulation path have proper maneuvering clearances?				
Can the doors be easily unlatched?				
Do exterior circulation paths (balcony, porch, gallery, roof) meet the preceding four requirements?				
Does the exterior circulation path have guardrails to protect open sides of walking surfaces?				
Is the exterior circulation path smooth, solid, and a substantially level travel surface?				
Does the exterior circulation path <i>not</i> branch off and head away from the public way?				
Is each exit marked with a clearly visible sign reading "EXIT" in all forms (visual, tactile, Braille)?				
Is every doorway or passage that might be mistaken for an exit marked "NOT AN EXIT" or with an indication of its actual use in all				

	YES	NO	N/A	Comments
forms (visual, tactile, Braille)?				
Are signs posted and arranged along circulation paths to adequately show how to get to the nearest exit?				
Do the signs clearly indicate the direction of travel in all forms (visual, tactile, Braille)?				
Do brightly lit signs, displays, or objects in or near the line of vision <i>not</i> obstruct or distract attention from exit signs, particularly for people with low vision?				